

HB 2477 Item #2 Workgroup to establish guidance on achieving goal of 100% onsite system construction inspections by VDH. The guidance document created will be used as draft to share with all stakeholders at a later date prior to implementation.

**Tuesday June 6, 2017
8:30 am – 12:30pm
Perimeter Center
9960 Mayland Drive, Hearing Room #1, 2nd Floor
Richmond, Virginia 23233-1463**

AGENDA

8:30 AM Welcome and introductions

8:45 AM Discuss draft inspection procedures.

12:00 PM Summary and planning for sharing draft procedures with Sewage Handling and Disposal Advisory Committee (SHADAC) and Environmental Health Managers.

12:30 PM Adjourn

Any questions concerning the meeting or agenda items please contact Todd Grubbs (todd.grubbs@vdh.virginia.gov) at (804) 864-7462 or Jay Conta (jay conta@vdh.virginia.gov) at (804) 864-7399.

Meeting Summary

Meeting Location:

Perimeter Center
9960 Mayland Drive, Hearing Room #1, 2nd Floor
Richmond, Virginia 23233-1463

List of Attendees:

Workgroup members:

Andrew Carter David Fridley Michael Callahan Chad Bordewyk

John Ewing Mert Henley Jay Conta Todd Grubbs

VDH Staff and Public:

Paul Louis Paul Saunders

1. Welcome and introductions.

Mr. Grubbs and Mr. Conta welcomed the workgroup members.

2. Group discussion.

The group continued discussions from the previous meeting and expressed a consensus the VDH inspections should provide value to consumers without creating unnecessary delays. Notification to the appropriate LHD by the licensed contractors prior to starting construction will be the key ingredient for VDH in conducting 100% inspections. The Code of Virginia requires the private sector OSE and/or PE to sign off on the installations. As a result the VDH inspection could take place at any time during the installation and should primarily focus on four key elements. The four key elements for VDH staff are location, treatment, depth, and sizing. The group also agreed with limited resources and the looming increase in workload demands on VDH staff that an intermediate procedure is established first and potentially followed at a later date with a more robust inspection protocol after the percentages of private sector designs have increased.

Topics mentioned:

- The licensed contractor will notify the appropriate LHD staff prior to beginning construction.
- VDH should place emphasis on receiving electronic submittals for permits and completion statements to speed up the process.
- Lack of local VDH resources may require a limited inspection now with increased responsibility later as permitting becomes more privatized.
- Modify completion statement to include the license number of installer.
- Require only licensed installers install systems.
- VDH inspections focus only on location, treatment level, depth, and sizing.
- VDH may need punitive measures when not notified.
- No DPOR license is required to conduct an inspection.
- VDH staff in other programs may need to conduct construction inspections.
- VDH staff may require additional training for AOSS inspections.
- Database will need way to document inspections.
- Inspection may be more detailed if installed by journeyman installer.
- Recommend code change requiring installers notify VDH prior to installation.
- VDH staff should be recording GPS location of system now.
- VDH should consider conducting AOSS inspection with operator during startup.
- Responsibility of installer to coordinate all required inspections.
- VDH inspection should reflect permit requirements.
- VDH staff should not conduct a soil study during inspection.
- VDH could conduct inspection after final grade.
- VDH staff should attempt to inspect private wells during the grout process.

- VDH should explain new policies locally with stakeholders in evening meetings.

OEHS staff agreed to prepare and provide to the participants a draft document on how to implement item #2. The draft will be added to GMP #2015-01 under Part IV: Final Inspections. GMP #2015-01 is currently being revised. The draft will also be presented during the June meeting of the Sewage Handling and Disposal Advisory Committee (SHADAC) and also during the June Environmental Health Managers polycom. Following suggested revisions from stakeholders the document will be reviewed by the Commissioner for final edits.

Adjourn